

Domestic Student Application Form (Year 2)

- International students please contact administration for the International Student Application form
- Please send all application forms to Auckland Administration Centre, PO Box 9865 Newmarket, Auckland 1149
- Please note – we require **ALL** information and documentation as advised for **ALL** students, even if you have previously completed an application it ensure we have your latest details at this time.
- Please answer every question under each heading **COMPLETED FORM MUST BE RETURNED BY 28 November 2011**

In 2012 I will be finishing/continuing with or changing to:

- | | |
|---|---------------|
| <input type="checkbox"/> 2012 Diploma in Health Sciences (Therapeutic Massage) | PC3122 |
| <input type="checkbox"/> 2012 Diploma in Health Sciences (Massage and Sports Therapy) | PC9218 |
| <input type="checkbox"/> 2012 Bachelor of Health Studies (Massage and Neuromuscular Therapy) | PC9595 |

A. Personal Details - please confirm these

Surname/Family name

First name/s

Preferred name

NZCM number *Office use only*

NSI number *if known*

IRD number *for student loan interest write off*

Postal Address

Post Code

Phone Mobile

Work

Email

Home

Emergency Contact

Name

Phone

B. Health Update The information you supply is confidential

Do you live with the effects of a significant injury, long-term illness learning or other disability?

Yes No

If yes, please specify

Are you presently under the care of a physician, therapist or on medication of any kind?

Yes No

If yes, please specify

Health declaration: I declare that to the best of my knowledge I have no communicable diseases (e.g. HIV, Hepatitis) or physical or psychological impairments that will affect my ability to undertake study and/or **give and receive** massage safely.

Signed _____

Dated _____

PLEASE NOTE: If this declaration is not signed you will be contacted by the Student Liaison for further information on your condition.

Study option :

Full Time

Part Time

At what campus do you intend to study?

Auckland

Wellington

COURSE LIST	FEES	Auckland	Wellington
<input type="checkbox"/> Musculo Skeletal 2 Pre- Requisite MS1/CT2/TCR1	\$440	<input type="checkbox"/> Tuesday afternoons	<input type="checkbox"/> Monday 10.00am-1.00pm
<input type="checkbox"/> Pathophysiology 1 & 2 Pre- Requisite A&P1	\$440 \$440	<input type="checkbox"/> Tuesday 9.00am - 12.30pm plus Tuesday 1.15pm - 4.45pm (Mar 27, May 15) and 9am - 12.30pm & 1.15 - 4.45pm June 19 & July 17) and Monday 9am - 12.30pm (April 23, 30 and also 9am - 12.30pm & 1.15 - 4.45pm June 25)	<input type="checkbox"/> Friday 9am - 12.30pm Plus some extra PP2 classes to be advised
<input type="checkbox"/> Clinical Therapeutics 3 / Theoretical & Clinical Reasoning 2 Pre- Requisite MS1/CT2/TCR1	1195 \$440	<input type="checkbox"/> Monday 9.00-4.30-pm Please select your preference for Student Clinic : <input type="checkbox"/> Monday Student Clinics (3hrs) <input type="checkbox"/> Wednesday Student Clinics (5hrs) <input type="checkbox"/> No preference (can do either)	<input type="checkbox"/> Thursday 9.00am-4.30pm Student Clinic - Friday

PART-TIME STUDENTS - Completing additional Year 1 papers in 2012

COURSE LIST	FEES	Auckland	Wellington
<input type="checkbox"/> Anatomy and Physiology 1 Terms 1-4	\$1,145	<input type="checkbox"/> Daytime option Tuesday 9am - 12.30pm <input type="checkbox"/> Evening option Thursday 6.30-10.00pm	<input type="checkbox"/> Monday 9am - 12.30pm
<input type="checkbox"/> Musculo-Skeletal Anatomy 1 Terms 1-4	\$823	<input type="checkbox"/> Daytime option <input type="checkbox"/> Evening option Tuesday 6.30-9.30pm	<input type="checkbox"/> Tuesday 9am - 12noon
<input type="checkbox"/> Health Pyschology 1 Daytime option Term 3/4; Weekend option Term 2/3	\$486	<input type="checkbox"/> Daytime option Friday 9am - 2.45pm <input type="checkbox"/> Saturday 9.00am - 4.45pm (26 May, 16 June, 21 July, 4 Aug, 18 Aug, 1 & 15 & 29 Sept)	<input type="checkbox"/> Thursday 9am - 2.45pm
<input type="checkbox"/> Research Methodology 1 Term 1/2 (daytime option) or Term 3/4 (Evening option Auck only)	\$486	<input type="checkbox"/> Daytime option <input type="checkbox"/> Evening option Term 3 & 4 Wednesday 6.30-9.30pm	<input type="checkbox"/> Thursday 9.00am-12pm
<input type="checkbox"/> Clinical Therapeutics 2 / Theoretical & Clinical Reasoning 1 Terms 2-4	\$1,531	<input type="checkbox"/> Daytime option <input type="checkbox"/> Evening option	<input type="checkbox"/> Wednesday 9am - 4.15pm with student clinic(friday) 1-2 days per month

Current First Aid Certificate is required for Student Clinic and Graduation

<input type="checkbox"/> First Aid (See Prospectus for dates)	\$250		
<input type="checkbox"/> First Aid Refresher required Date Expiring : _____	\$129		

Diploma in Health Sciences (Therapeutic Massage) finishes.

Diploma in Health Sciences (Massage and Sports Therapy) / Bachelor of Health Studies continue

As per 2012 Prospectus

- I meet the entry criteria for this qualification, or I wish to apply for Discretionary entrance

Pre-requisites:

- Diploma in Therapeutic Massage / Health Sciences (Therapeutic Massage)**
 Massage & Sports Therapy (2 weekends) - required for Sports Diploma only.
 Health Psychology 1
 Research Methodology 1

Please contact Administration to make an appointment with a staff member if you need to complete any of these pre-requisites.

Classes start July 2012

<input type="checkbox"/> Anatomy & Physiology 2	\$440	As per timetable
<input type="checkbox"/> Clinical Therapeutics 4 / Musculo-Skeletal Anatomy 3	\$1,115 \$440	As per timetable
<input type="checkbox"/> Health Psychology 2	\$489	As per timetable
<input type="checkbox"/> Research Methodology 2	\$489	As per timetable

Diploma in Health Sciences (Massage and Sports Therapy) and Bachelor of Health Studies
Timetables will be given out during Term 2, 2012

Independent Study and Practice

Please refer Course Outline Documents for required class/study hours or NZCM Prospectus for credits of individual courses. 10 credits = 100 hrs.

Term Dates

All classes will start in the week beginning 7th February 2012

Term 1	31/01/2012 - 05/04/2012	(Waitangi Day 06/02/12)
Term 2	23/4/2012 - 29/06/2012	(Anzac Day 25/04/12, Queen's Birthday 04/06/12)
Term 3	16/07/2012 - 28/09/2012	
Term 4	15/10/2012 - 14/12/2012	(Labour Day - 22/10/12)

Please note that if you choose to study part time through the evenings/weekends your timetabled weeks may differ slightly from the above.

Studylink

It is essential that you contact Studylink 0800 88 99 00 as soon as you apply for your qualification to ensure adequate time for processing. Do not wait for confirmation from us. Studylink handles all administration for loans/allowances directly with the students. All application forms are available from their website www.studylink.govt.nz (you can apply online) or phone 0800 88 99 00 to request specific forms to be sent to you.

Full time students (0.8 EFTS or more)

You are able to apply for a student loan and student allowance. If you wish to apply for both the student loan and allowance (or just the allowance) then complete the Combination Application form. If you wish to apply for a student loan only you will need to complete a Stand Alone Student Loan Application form.

Part time students

Your study must be at least .25 EFTS to get a student loan. You are not eligible for a student allowance.

Official start and finish dates for 2012

Write the following dates on your application form/s for student loans and allowances:

Diploma in Health Sciences (Therapeutic Massage) 01/02/12 - 15/07/12

Diploma in Health Sciences (Massage & Sports Therapy) 01/02/12 - 16/12/12

What happens after your Studylink application has been submitted?

Your application is screened and receipted. Retain the receipt as evidence of submission of application. Your application is then processed and taken to 'pre-approval' stage (if all required evidence and information has been received). A VOS (verification of study) request from Studylink to NZCM is initiated. When a confirmed VOS is received from NZCM your application will be reassessed. If all information is correct your application is approved and fees paid.

I authorise the NZ College of Massage to debit my credit card* as follows: (Visa and MasterCard only) *Credit card payment will incur 2% surcharge

Credit Card number: Expiry date: ___/___

Name on Card: Amount: \$

Signature: Date:

The FULL balance of fees for ALL courses you have enrolled in is due before the start of the first course in your qualification.

Retain a photocopy of the entire application for your own records

Sign and date the declaration on the next page



PLEASE READ, SIGN AND DATE YOUR APPLICATION

Privacy

The NZ College of Massage collects and stores information from this form to comply with the requirements of the Ministry of Education (student statistical returns), New Zealand Qualifications Authority (Record of Learning registration and Unit Standard outcomes), Tertiary Education Commission (funding returns), Industry Training Organisations (funding and academic outcomes), Ministry of Social Development (confirmation of enrolment and academic outcomes), Inland Revenue Department (student loan interest rebate), Department of Immigration (if you are not a New Zealand citizen or permanent resident) and Agencies who support particular students through scholarships and prizes, payment of fees or other awards (if you are a recipient of one of these awards). The information is also used to select students for qualifications, to manage internal administrative processes, and for internal reporting. Information about students may be supplied to, and sought from, other educational organisations for the purpose of verifying academic records.

In addition, when required by statute, the NZ College of Massage releases information to Government agencies such as the New Zealand Police, Department of Justice, Ministry of Social Development, and the Accident Compensation Corporation (ACC).

In signing this enrolment form you authorise such disclosure on the understanding that the NZ College of Massage will observe the general conditions governing the release of information, as set out in the Privacy Act 1993 and the Post-compulsory Unique Identifier Code of Practice. You may see any information held about you and amend any errors in that information. To do so, contact the Registrar.

NB: The Privacy Act came into force on 1 July 1993 with the stated aim of protecting the privacy of natural persons. It requires the NZ College of Massage to collect, hold, handle, use and disclose personal information in accordance with the twelve information privacy principles in the Act. <http://www.privacy.org.nz/people/peotop.html>

Fees

In signing this enrolment form you undertake to pay all fees as they become due and to meet any late fees and collection charges associated with debt recovery. You also agree to abide by the College's policy on withdrawals and refunds as set out in the prospectus.

Rules

In signing this enrolment form you undertake to comply with the published rules and policies of the College with regard to attendance, academic progress, standard of dress, health and safety, and behaviour. Please read the general information section of the prospectus.

Academic requirements:

- Demonstrate competency in all assessment tasks.
- Minimum 80% attendance for all in-class hours. Exceptional circumstances may be negotiated.
- Completion of all assignments and case studies for classes by due date.
- Payment of all tuition and non-tuition fees.

Declaration

I declare that to the best of my knowledge all the information supplied on, and with, this enrolment form is true and complete. I agree to abide by the conditions as described above and I consent to the disclosure of personal information as described above. I will make myself familiar with the requirements in regard to student behaviour at NZCM. I will obey the Student Code of Conduct and acknowledge that if I breach this Code I will be subject to penalties imposed according to College Disciplinary Procedures.

I consent to NZCM using my email provided for internal correspondence and reminders

I consent NZCM to use and display my photo and/or testimonials (including name) for the legitimate purposes of the college

Authorisation to Proceed with Enrolment:**Student signature****Date**