



18 November 2019

Compulsory Student Services Fees – NZCM

Dear NZCM student

In 2020, NZCM is looking to provide a range of services to students to enhance campus life and student wellbeing. These services will be provided over and above the teaching and education delivery at each campus.

These services will be funded through the Compulsory Student Services Fee. NZCM has consulted with our students on the range of services to be offered and the amount to be charged for each enrolment type. The consultation will occur annually at each campus at a meeting of Student Representatives and Campus Management from now on. The next round of consultation will be held in September 2020. All class representatives will be invited to participate in this consultation. Please let your class representative know if you would like them to raise any comments or queries on your behalf. The consultation covers the level of fees, the type of services, procurement of services and the authorisation of expenditure.

Following our recent consultation meetings with Student Representatives at each campus (November 2019), the compulsory Student Services Fee for 2020 was set at \$400.00 (GST inclusive) per full time student (36 - 40 week course) and \$200.00 per student (16 - 20 week course).

A key component of these services will be the specialist speakers and wellbeing support provided for students during their period of study. All domestic students must pay the fee and can borrow the amount as part of their student loan. Income and expenditure for Student Services Fees are accounted for separately within NZCM's financial accounting systems.

Description of Services to be offered in 2020:

Careers Information, Advice and Guidance and Employment Information

NZCM through our sister school NZMA, has a team of highly experienced Employment and Career Advisors. They are available to help students and graduates with everything that ensures success at the workplace from assistance in CV preparation and interview skills through to sourcing and forwarding candidates for interviews with employers.

NZMA's careers teams also provide on-going advice and support to students to make informed decisions about their career paths. In 2019, NZMA added a new post placement support service to liaise directly with employers to support graduate employment success. This was successful and will be continued in 2020.

NZMA also arranges an annual Careers Expo which has become one of New Zealand's largest. At this Expo students are exposed to a very wide range of employment opportunities and careers advice and guidance.

Counselling Services

NZCM has qualified counsellors at every campus providing a free and confidential service to students. Contact your campus reception if you would like to talk with your campus counsellor.

Auckland Campus
Building C, 382-386 Manukau Rd,
PO Box 26115,
Epsom, Auckland 1149

T (09) 522 5522

Wellington Campus
Level 1, 2 Bunny Street,
Pipitea
Wellington 6011

T (04) 385 8400

Christchurch Campus
66 B Wharenui Road
Riccarton
Christchurch 8041

T (03) 978 0367



Health Services

NZCM offers presentations and guest speakers with expertise in a variety of areas including IRD compliance and tax laws as well as massage specific specialists such as Health and Wellbeing experts, Business experts, and sports strapping specialists. NZCM will also implement, based on 2019 student feedback, one free massage within the student clinic environment with every confirmed enrolment.

Cultural Services

NZCM will conduct a range of events and activities during the year to engage and build relationships amongst the student body and wider community. Whanau days will be held to invite and engage friends and family in the student learning process during the course of study and to showcase the students' work.

Please see below the Student Services Levy income and Expenditure (forecast) for 2019.

Category of Student Services	2020	2020
	Annual Revenue (forecast)	Annual Cost (forecast)
Careers Information, advice and guidance and Employment information		40,946
Counselling Services		5,009
Financial support and advice		939
Sports, recreation and cultural activities		939
Health Support		470
Totals	35,600	48,303
Surplus / (Deficit)	(12,703)	

Please contact your Campus Manager if you have further questions about the Student Services Fee.

Yours faithfully

Nicole Domett
Chief Executive

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